

Dear Families,

Beginning Monday, October 13, 2025, Holy Family Catholic School will begin using an integrated version of the FACTS Tuition Management and FACTS SIS systems. The FACTS SIS system will replace Gradelink. As of this date, you will access your FACTS tuition account via the FACTS Family Portal. You will also use the Family Portal to access your child's grades and report card. Starting in November, the hot lunch program will also be run through the Family Portal. This new system will introduce ongoing changes throughout the remainder of the school year. Please be patient as the teachers and office staff learn all the new and exciting features FACTS offers. We will do our very best to communicate any changes as they occur. Families may create new accounts before 10/13/2025; however, no information is available until then.

FACTS Family Portal Login Instructions

- Please go to the website <https://www.factsmgt.com/>
- Top Right on the site, click on "Log In Here" by Parents & School Administration
- In the "For K-12 Families" box, click on "Family Portal Login"
- Enter the District Code (see below)
- Click "Create New Account"
- Enter the email address that received this email, and our District Code

Our District Code is: **HFSG-IL**

- You will receive an email from SIS Customer Support containing a link that will allow you to create your username and password. For security purposes, the link will remain active for six hours.
- Please click on the link. A Change/Create Password screen will open. You may use the default username provided or create a new username. Then type in your desired password into the Password field and Confirm Field
- Click on the Save Username and/or Password button
- Close the window.
- Log in to FACTS Family Portal as instructed above

Thank you for your continued loyalty and support for Holy Family Catholic School. We depend on your support so we can provide the highest quality of education for your children. Your continued support and cooperation are appreciated, as we remain committed to our Mission and to our families.

Sincerely,

Brooke Bjorkman